

AGENDA

Meeting: Warminster Area Board
Place: Chapmanslade Village Hall, Chapmanslade Westbury, Wiltshire, BA13 4AP
Date: Thursday 1 November 2018
Time: 6.00 pm

Including the Parishes of Bishopstrow, Boyton, Chapmanslade, Chitterne, Codford, Corsley, Heytesbury, Imber & Knook, Horningsham, Longbridge Deverill and Crockerton, Maiden Bradley with Yarnfield. Norton Bavant, Sherrington, Stockton, Sutton Veny, Upper Deverills, Upton Lovell, Upton Scudamore, and Warminster.

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunity from 6:30pm .

Please direct any enquiries on this Agenda to Jessica Croman , direct line 01225 718262 or email jessica.croman@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Cllr Andrew Davis, Warminster East (Chairman)
Cllr Pip Ridout, Warminster West (Vice-Chairman)
Cllr Tony Jackson, Warminster Broadway
Cllr Christopher Newbury, Warminster Copheap and Wylle
Cllr Fleur de Rhé-Philipe, Warminster Without

RECORDING AND BROADCASTING NOTIFICATION

Wiltshire Council may record this meeting for live and/or subsequent broadcast on the Council's website at <http://www.wiltshire.public-i.tv>. At the start of the meeting, the Chairman will confirm if all or part of the meeting is being recorded. The images and sound recordings may also be used for training purposes within the Council.

By entering the meeting room you are consenting to being recorded and to the use of those images and recordings for broadcasting and/or training purposes.

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Details of the Council's Guidance on the Recording and Webcasting of Meetings is available on request.

Parking

To find car parks by area follow [this link](#). The three Wiltshire Council Hubs where most meetings will be held are as follows:

County Hall, Trowbridge
Bourne Hill, Salisbury
Monkton Park, Chippenham

County Hall and Monkton Park have some limited visitor parking. Please note for meetings at County Hall you will need to log your car's registration details upon your arrival in reception using the tablet provided. If you may be attending a meeting for more than 2 hours, please provide your registration details to the Democratic Services Officer, who will arrange for your stay to be extended.

Public Participation

Please see the agenda list on following pages for details of deadlines for submission of questions and statements for this meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

For assistance on these and other matters please contact the officer named above for details

Items to be considered	Time
<p>1. Chairman's Welcome and Introductions</p> <p>The Chairman will welcome those present to the meeting.</p>	6.00pm
<p>2. Apologies for Absence</p>	
<p>3. Minutes (<i>Pages 5 - 14</i>)</p> <p>To approve and sign as a correct record the minutes of the meetings held on 21 June 2018 & 19 September 2018.</p>	
<p>4. Declarations of Interest</p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
<p>5. Chairman's Announcements (<i>Pages 15 - 18</i>)</p> <p>The Chairman will introduce the Announcements included in the agenda and invite any questions.</p>	
<p>6. Family Learning Festival</p> <ul style="list-style-type: none"> i. Update ii. Fire Safety Talk iii. Safe and Well Information 	
<p>7. Local Youth Network Update and Youth Activities Grant Applications (<i>Pages 19 - 20</i>)</p> <ul style="list-style-type: none"> i. Update ii. Grants 	
<p>8. Updates from Partners (<i>Pages 21 - 40</i>)</p> <p>To receive updates from any of the following partners:</p> <ul style="list-style-type: none"> ➤ Wiltshire Police ➤ Dorset & Wiltshire Fire and Rescue Service ➤ Warminster and Villages Community Partnership ➤ Town and Parish Councils Nominated Representatives <p>Some written updates have been received and are included in this agenda.</p>	
<p>9. Welcome from Chapmanslade</p>	
<p>10. Community Engagement (<i>Pages 41 - 42</i>)</p> <ul style="list-style-type: none"> i. Health and Wellbeing ii. Champion's Update iii. WW1 Trees 	

11. **Community Area Transport Group**
12. **Warminster Regeneration Working Group**
To receive an update.
13. **Area Board Funding - Community Area Grants** (*Pages 43 - 46*)
To consider applications for funding from the Community Area Grants Scheme.
14. **Urgent items**
Any other items of business which the Chairman agrees to consider as a matter of urgency.
15. **Future Meeting Dates** (*Pages 47 - 50*)
The next meetings of the Warminster Area Board will be on: 14 February 2019

8.00pm

MINUTES

Meeting: WARMINSTER AREA BOARD
Place: Warminster Civic Centre Sambourne Rd, Warminster BA12 8LB
Date: 21 June 2018
Start Time: 7.00 pm
Finish Time: 8.10 pm

Please direct any enquiries on these minutes to:

Jessica Croman , Tel: 01225 718262 or (e-mail) jessica.croman@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Andrew Davis (Chairman), Cllr Pip Ridout (Vice-Chairman), Cllr Tony Jackson, Cllr Christopher Newbury and Cllr Fleur de Rhé-Philippe

Wiltshire Council Officers

Jessica Croman (Democratic Services)
Jacqui Abbott (Community Engagement Manager)
Martin Litherland (Head of Waste Management)
Janet Bowra (Local Youth Facilitator)

Total in attendance: 17

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1.	<u>Election of Chairman</u> Councillor Andrew Davis was elected as Chairman for 2018/2019
2.	<u>Election of Vice Chairman</u> Councillor Pip Ridout was elected as Vice Chairman for 2018/2019
3.	<u>Chairman's Welcome and Introductions</u> <p>The Chairman welcomed everyone to the meeting of the Warminster Area Board and invited members of the board to introduce themselves.</p>
4.	<u>Apologies for Absence</u> <p>There were no apologies.</p>
5.	<u>Minutes</u> Decision The minutes of the previous meeting were agreed as a correct record and signed by the Chairman.
6.	<u>Declarations of Interest</u> <p>There were no declarations of interest.</p>
7.	<u>Chairman's Announcements</u> <p>The Chairman made the following announcements:</p> <ul style="list-style-type: none"> • That a visit took place to the Independent Living Centre which had been very interesting and offered exceptional services for the community. • The Chairman noted that announcements for Becoming a Foster Carer and Salisbury Recovery, were included in the report.
8.	<u>Appointments to Outside Bodies and Working Groups</u> <p>The Area Board considered a report requesting the appointment of representatives to Outside Bodies, and to reconstitute and make appointments to Working Groups for the year 2018/19.</p> <p>Resolved:</p>

	<p>1. To appoint Councillor representatives to the outside bodies as set out in Appendix A of the report.</p> <p>2. To reconstitute and appoint to the working groups of Warminster Area Board as set out in Appendix B of the report. Noting that Councillor Pip Ridout would be the appointed rep for the Health and Wellbeing Board.</p> <p>3. To note the Terms of reference for the Working Groups, as set out in Appendix C of the report.</p>
9.	<p><u>Updates from Partners</u></p> <p>Some written updates had been received before the meeting and were included in the agenda.</p>
10.	<p><u>Local Youth Network Update and Youth Activities Grant Applications</u></p> <p>The Local Youth Facilitator, Janette Bowra, introduced the grant application which had been recommended for approval by the LYN Management Group.</p> <p>Resolved</p> <p>To award Jacobs Ladder £4607 towards a play scheme.</p>
11.	<p><u>Waste Collection Service Changes</u></p> <p>Martin Litherland, Head of Waste Management, gave a presentation on the changes to the recycling services as of the 30 July 2018.</p> <p>The main points of the presentation included:</p> <ul style="list-style-type: none"> • That in addition to the usual plastic bottles and cardboard, residents would be able to recycle yoghurt pots, plastic trays, margarine tubs, ice cream tubs and juice, milk and soup cartons, which could all go in the blue lidded bins. • The changes were being made to save energy and reduce costs • Town and Parishes were encouraged to share the information with their residents so that as many people as possible were aware of the changes <p>Questions were asked on whether plant pots, film and black plastic could be recycled and it was noted that film and black plastic could not be recycled and that he would seek more information on recycling plant pots.</p> <p>The Chairman thanked Martin for his presentation.</p>

12.	<p><u>Health & Wellbeing Management Group</u></p> <p>Jacqui Abbott, Community Engagement Manager, introduced the item and referred to the report included in the agenda pack.</p> <p>It was noted that Deborah Gogarty was nominated Chairman of the Health and Wellbeing Steering Group and Keith Humphries Vice Chairman.</p> <p>Bernice Robbins, Carers' Champion, and Deborah Gogarty, Older People's Champion, gave an update on their respective roles informing the meeting that they had each attended a number of networking events with a focus on building connections, understanding issues and promoting the need for volunteers.</p> <p>Decision</p> <p>To ratify the election of Chairman and vice Chairman for the Health and Wellbeing Steering Group.</p> <p>To note the updates</p>
13.	<p><u>Warminster Regeneration Working Group</u></p> <p>It was noted that due to the ongoing efforts in Salisbury, there had no been any meetings.</p>
14.	<p><u>Community Area Transport Group</u></p> <p>The Chairman introduced the item and referred to the CATG notes included in the supplement agenda.</p> <p>Decision</p> <p>To approve the CATG schemes recommended for approval as outlined in the report.</p>
15.	<p><u>Area Board Funding - Community Area Grants</u></p> <p>The CEM introduced the report giving details of the grant application.</p> <p>Decision</p> <p>To award the Deverills Archaeology Group £1000 for equipment and materials.</p>
16.	<p><u>Urgent items</u></p> <p>There were no urgent items.</p>

17.

Future Meeting Dates

The next meeting would take place in September, although it was best to check the website to check for any date changes.

MINUTES

Meeting: WARMINSTER AREA BOARD
Place: Old Registrar Office, Ground Floor, County Hall, Trowbridge
Date: 19 September 2018
Start Time: 11.10 am
Finish Time: 11.45 am

Please direct any enquiries on these minutes to:

Kieran Elliott , Tel: 01225 718504 or (e-mail) kieran.elliott@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Andrew Davis (Chairman), Cllr Tony Jackson, Cllr Christopher Newbury and
Cllr Fleur de Rhé-Philippe

Total in attendance: 11

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1.	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the special meeting of the Warminster Area Board.</p>
2.	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from Cllr Pip Ridout due to other council business.</p>
3.	<p><u>Declarations of Interest</u></p> <p>Councillor Tony Jackson declared a non-pecuniary interest as a member of Wiltshire Wildlife Trust, and stated he would consider all matters with an open mind.</p>
4.	<p><u>Health & Wellbeing Management Group</u></p> <p>The Community Engagement Manager provided an update on the Health and Wellbeing Steering Group, which had a delegated budget of £7700 for projects to promote health and wellbeing within the area. Two projects had been considered at the latest meeting and were recommended to receive funding with the Area Board's approval.</p> <p>The first project involved funding a meetings and events coordinator role to support administration and coordination of the group to encourage organisations. The funding would provide support for the role for 2 hours per week and would be for a specific named individual.</p> <p>The second project was funding for the Health and Social Care Forum network meetings which provided information sharing for professionals and charity groups in the Warminster area. Given the existence of both the forum and the Health and Wellbeing Group, the Area Board considered that if approved the funding should only be provided for one year.</p> <p>At the conclusion of discussion</p> <p><u>Resolved:</u></p> <p>To approve £988.00 to fund a meetings and events coordinator role working out of the Dementia Centre with a report to be provided in a year on what funding the role has achieved.</p> <p>To approve £300.00 to fund meetings for the Health and Social Care Forum network for one year only.</p>

5.	<p><u>Area Board Funding - Community Area Grants</u></p> <p>The area board considered the following applications seeking 2018/19 Community Area Grant funding:</p> <p>i) The Wessex Multiple Sclerosis Therapy Centre – New chamber seating - £1404.00</p> <p><u>Resolved</u></p> <p>To grant £1404.00 to the Wessex Multiple Sclerosis Therapy Centre</p> <p>ii) Bishopstrow Village Hall – New windows - £1725.00</p> <p><u>Resolved:</u></p> <p>To grant £1725.00 to Bishopstrow Village Hall subject to confirmation of the project going forward.</p> <p>iii) Wiltshire and Swindon Countryside Access Forum – Warminster Common Community Action Project - £2899.00</p> <p><u>Resolved:</u></p> <p>To grant £2899.00 to Wiltshire and Swindon Countryside Access Forum</p>
6.	<p><u>Urgent items</u></p> <p>An urgent youth grant request was introduced by the Local Youth Facilitator as detailed in agenda supplement 1. The applicant was the Army Welfare Service on behalf of the Family Learning Festival, requesting £930.00 to provide a series of learning activities in Warminster and the surrounding area as part of the festival.</p> <p>The Local Youth Network considered the grant in email discussions, and recommended that the grant be awarded if a list of activities to be run in the villages as part of the festival as provided, or £730.00 if a list was not provided.</p> <p><u>Resolved:</u></p> <p>To grant £930.00 to the Army Welfare Service, or £730.00 if a list of activities to be undertaken in the villages was not provided.</p>
7.	<p><u>Future Meeting Dates</u></p> <p>The date of the next meeting was 1 November 2018.</p>

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Agenda Item 5.

Chairman's Announcements

Subject: Banning of Sky Lanterns and Balloon Releases on Wiltshire Council Land.

Large scale balloon and sky lantern releases are familiar sights and are often carried out at events to remember lost loved ones or mark other special events. Wiltshire Council is the latest to pass the ban on the release of balloons and sky lanterns on its land, following a report on the environmental and wildlife impact. The ban includes biodegradable balloons, as balloons cannot degrade quickly enough to not prove a hazard for wildlife.

The council understands that there are different reasons that people may wish to take part in organised balloon / sky lantern release events, however there are other activities that can be undertaken. We hope this move by Wiltshire Council will help to raise awareness of the issue and will encourage other Town and Parish Councils to take a similar approach.

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Chairman's Announcements

Subject:	Wiltshire Council: Focusing on the Future
Web contact:	Events@wiltshire.gov.uk

Public meetings: all welcome

Hear about the county's aims for the coming year.

- **Decision making** – choosing where to invest and how to save
- **Diligence** – spending wisely, balancing the budget
- **Difference** – how we're changing
- **Digital** – making it easier to ask, book and pay online
- **Devolution** – parish and town councils and communities providing more services
- **Delivery** – doing what we say we'll do

Dates and places:

Date	Venue	Time
15 November	Cotswold Room County Hall Trowbridge	6pm
22 November	Council Chamber Monkton Park Chippenham	5:30pm
26 November	Community Hub and Library- Devizes	5:30pm
29 November	Banqueting Room Salisbury Guildhall	5:30pm

Email events@wiltshire.gov.uk if you'd like to attend. Refreshments are available.

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Report to Warminster Area Board
Date of meeting 1st November 2018
Title of report Youth Grant Funding

Purpose of the Report:

To consider the applications for funding listed below. Also to note items listed under point five of this report.

A Local Youth Network Management meeting was held on Tuesday 23rd October 2018 no grant applications were submitted

Applicant	Amount requested	LYN Management Group recommendation

1. Background

The recommendation from the LYN Management Group has been made in accordance with the following guidelines:

- Leaders guidance for Community Area Boards on Positive Activities for Young People
- Positive Activities for Young People local Youth Network Terms of Reference
- Positive Activities Toolkit for Community Area Boards

Young people have considered this application and identified it as a priority for Area Board funding.

2. Main Considerations

- 2.1. Councilors will need to be satisfied that Youth Grant Funding awarded in the 2018/19 year are made to projects that can realistically proceed within a year of it being awarded.
- 2.2. Councilors will need to decide and be assured that young people and the community will benefit from the funding being awarded and the project/positive activity proceeding. The application should meet the identified needs, priorities and outcomes for young people in the areas, as identified in the LYN Needs Assessment and Strategic Plan.
- 2.3. Councilors will need to ensure measures have been taken in relation to safeguarding children and young people.
- 2.4. Councilors will need to ensure that young people have been central to each stage of this Youth Grant Funding application.

3. Environmental & Community Implications

Youth Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision had been made to cover this expenditure

4.1. For 2018/19 Warminster Area Board was allocated £17,568.00

4.2. The Warminster Area Board Youth Funding balance for 2018/19 is £12,031.00

4.3. All decisions must fall within the Youth Funding allocated to Warminster Area Board.

If funding is awarded in line with the LYN recommendations outlined in this report Warminster Area Board will have a Youth Funding balance of £12,031.00

5. LYN report

No grant applications were submitted.

6. Legal Implications

There are no specific legal implications related to this report.

7. Human Resources Implications

There are no specific human resources implications related to this report.

8. Equality and Inclusion Implications

Ensuring that Community Area Boards and LYNs fully consider the equality impacts of their decisions in designing local positive activities for young people is essential to meeting the Council's Public Sector Equality Duty.

9. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children and young people. The Locality Youth Facilitator has assessed this application agreed it meets safeguarding requirements.

10. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
Project description			
Recommendation of the Local Youth Network Management Group			

No unpublished documents have been relied upon in the preparation of this report

Report Author Name, Jan Bowra Locality Youth Facilitator
Email: janette.bowra@wiltshire.gov.uk



WARMINSTER AREA BOARD REPORT – NOVEMBER 2018

Hello and welcome to this Community policing report.

Domestic Abuse

Domestic abuse isn't just about violent or threatening behaviour. It can happen to anyone regardless of gender, religion, race or sexuality. It can happen in short and long term relationships.

Types of Abuse

Psychological and emotional abuse – Making you question your worth

Controlling contact with your family and friends

Making you feel like you couldn't cope on your own

Sexual Abuse –

Any sexual act where you are forced to do something you don't want to

Financial Abuse –

Controlling access to money

Accounting for every penny spent

Stopping you from getting a job

Spending money allocated for other things

Controlling and Coercive Behaviour – Tracking and monitoring

Isolation

Threats

Know the signs

Releasing you or someone you care about is in an abusive relationship is the first step to ending it.

Signs you might be in an abusive relationship

- Your partner is violent towards you, inflicts physical injuries to you or threatens you with violence
- Your partner verbally abuses you, criticises you, puts you down or makes you feel inferior or worthless
- Your partner controls where you are allowed to go, who you are allowed to see, what you can spend money on, what you can do and what you can wear
- Your partner sends you excessive messages, emails or voicemails or calls you all the time to monitor what you're doing

- You avoid seeing friends or family and become withdrawn, isolated or reluctant to leave the house
- Your partner makes you feel afraid of them
- You think you are to blame for the way your partner treats you
- You feel embarrassed for your friends and family to see how your partner treats you

Signs that someone you know might be in an abusive relationship

- They are reluctant to do anything with friends or family and become withdrawn
- They seem depressed
- They get anxious if plans change suddenly or they might be late home
- They have signs of physical injuries
- They get lots of phone calls, messages or voicemails from their partner when they are out
- They avoid meeting you when their partner is around
- They seem fearful of their partner
- Checking if someone has been in an abusive relationship before

Practical Advice if you're in an abusive relationship

It is not always possible to think clearly when experiencing domestic abuse. However the following advice can help:

Planning ahead

- Make a plan for how you can get out safely
- Think about talking to your neighbours
- Arrange to have a place to go
- Make copies of important documents
- Have a list of important phone numbers available
- Pack an overnight bag
- Put aside money and spare keys

If you live alone

- Change your locks and secure your doors and windows
- Change your phone numbers
- Tell trusted friends and family

During an incident

- Get out if you can
- Avoid rooms with only one exit
- Avoid the kitchen, bathroom and garage if possible

Once you're out safely

- Tell your work and children's school and / or nursery if appropriate
- Change your daily routine
- Plan ahead for unexpected contact with the abuser

Useful Links

Domestic Abuse against men - <http://www.domesticviolencelondon.nhs.uk/1-what-is-domestic-violence-/25-domestic-abuse-against-men.html>

National Domestic Abuse Helpline - <http://www.nationaldomesticviolencehelpline.org.uk>

Refuge for women and children - <https://www.refuge.org.uk/>

Splitz - <https://www.splitz.org/wiltshire.htm>

Women's Aid - <http://www.womensaid.org.uk/>

Victim Support - <https://www.victimsupport.org.uk/help-and-support/get-help/support-near-you/south-west/wiltshire>

CRIME EXCEPTIONS DATA

These figures are based on an evaluation of data, over a two year rolling period. Using this data we can predict what figure is the average that should be reported in a specific month, and what are the higher and lower parameters that we may expect. Figures outside of these parameters are classed as 'Crime Exceptions'.

***** Domestic Abuse figures will also be included in the values as it is on our Control Strategy but here will be no details shared on these cases *****

Warminster Town and Villages combined (Area Board)

Warminster Area board includes 2 Beat areas, 1 for the Town, (ER11) and one for Rural and Villages (ER12). The Data is as follows;

AUGUST 2018 DATA

August 2018 showed a total of 126 crimes for the whole Warminster Area Board region against the average of 113.1 for this same month over the last 2 years. This is within the parameters we would reasonably expect. There are no exceptions within the data.

ER11 (Warminster Town Centre Beat)

August 2018 showed a total of 82 crimes for the ER11 area against the average of 75.8 for this same month over the last 2 years. There are no exceptions within the data.

The 5 largest crime groups accounted for 89% of this recorded crime as follows;

Violence Against the person showed 26 crimes compared to the average of 23.7

Theft showed 19 crimes compared to the average of 17.9

Criminal Damage showed 16 crimes compared to the average of 13.1

Public Order showed 8 crimes compared to the average of 5

Burglary showed 4 crimes compared to the average of 4.8

ER12 (Warminster Rural and Villages Beat)

August 2018 showed a total of 44 crimes for the ER12 area against the average of 37.3 for this same month over the last 2 years. There are no exceptions within the data.

The 6 largest crime groups accounted for 100% of this recorded crime as follows;

Theft showed 15 crimes compared to the average of 9.1
Burglary showed 9 crimes compared to the average of 5.2
Vehicle Crime showed 7 crimes compared to the average of 6
Violence Against the person showed 6 crimes compared to the average of 8.9

Criminal damage showed 4 crimes compared to the average of 4.5
Public Order offences showed 3 crimes compared to the average of 1.6

SEPTEMBER 2018 DATA

September 2018 showed a total of 110 crimes for the whole Warminster Area Board region against the average of 113.9 for this same month over the last 2 years. This is within the parameters we would reasonably expect. There are no exceptions within the data.

ER11 (Warminster Town Centre Beat)

September 2018 showed a total of 83 crimes for the ER11 area against the average of 76.6 for this same month over the last 2 years. There are no exceptions within the data.

The 5 largest crime groups accounted for 86% of this recorded crime as follows;

Violence Against the person showed 24 crimes compared to the average of 23.9
Theft showed 20 crimes compared to the average of 18.1
Criminal Damage showed 12 crimes compared to the average of 13.6
Vehicle Offences showed 8 crimes compared to the average of 3.9
Public Order showed 7 crimes compared to the average of 5.2

ER12 (Warminster Rural and Villages Beat)

September 2018 showed a total of 27 crimes for the ER12 area against the average of 37.3 for this same month over the last 2 years. There are no exceptions within the data.

The 5 largest crime groups accounted for 89% of this recorded crime as follows;

Burglary showed 10 crimes compared to the average of 5.5
Theft showed 5 crimes compared to the average of 9.1
Violence Against the person showed 3 crimes compared to the average of 8.8
Criminal damage showed 3 crimes compared to the average of 4.4
Public Order offences showed 3 crimes compared to the average of 5.9

Crimes and Updates of note

Please see the regular Community messaging email updates for community impactful crimes in your area.

For a detailed breakdown of the crime in your area visit...

<https://www.police.uk/wiltshire/>

COMMUNITY POLICING PRIORITIES WITHIN YOUR AREA

WEEKLY TASKING MEETING

Inspector Andy FEE chairs a weekly internal “tasking meeting” where emerging community issues and concerns are raised and discussed for the whole West Wiltshire CPT area. From this meeting, priorities and actions are set and a tasking document produced. This involves developing strategies and the targeting of resources (including partner agencies) into tackling the issue or concern.

The Warminster Area currently has the following matters;

Proactive patrols in Westleigh, Warminster following an increase in reports of crime and ASB in the area. Police will also be working closely with Selwood Housing and Wiltshire Council ASB team to provide a multi-agency approach to resolve the issues.

The second matter is Poaching and Hare Coursing. Rural and remote locations and farms around Warminster and surrounding villages are at risk from Poachers damaging fences and gates to access land to Hare Course and Poach. This sometimes leads to cattle and sheep escaping out onto the roads causing issues for motorists and for the farmers. We are conducting pro-active patrols to reduce this type of crime

COMMUNITY SPEEDWATCH (CSW)

Every 2 weeks, 4 Community Speedwatch Schemes across West Wiltshire are selected by Leanne Homewood for CPT support (additional targeting, enforcement and patrols) to supplement the CSW team planned sessions. These are included in our weekly tasking document for action and update. All the results from the supplementary speed checks conducted are fed back to the relevant Town and Parish Councils in their individual Police Reports. The current Speedwatch Schemes being supported are as follows;

The current locations selected for supplementary speed checks between the 17th to 31st Oct are:

LOCATION	ACTION REQUIRED
Bishopstrow, Warminster	Pitman Lane (especially mornings)
Hilperton Trowbridge	Marsh Road, Hill Street (especially mornings)
Beanacre Melksham	Upper Beanacre Barn (especially mornings)
Staverton Bradford on Avon	New terrace (especially afternoons)

COMMUNITY MESSAGING

PLEASE SIGN UP! Community messaging to receive regular emails regarding crime updates, crime prevention advice and public appeals specific for your area. - <https://www.wiltsmessaging.co.uk/>

EVENTS

For those looking to organize an even within the community, please have a look at the toolkit available from Wiltshire Council, which gives guidance and advice with regards to most types of events, including information about traffic management and which agencies / departments need to be contacted when applying for various licenses / road closures.

It can be found at <http://www.wiltshire.gov.uk/public-events-toolkit.pdf>.

Please email out Operations Planning team with details;

opsplanning@wiltshire.pnn.police.uk

CONTACT US

Please use 999 in an emergency or crime in progress. Use 101 for all past or non-urgent crimes/incidents and issues or visit Wiltshire Police's new website at;

<https://www.wiltshire.police.uk/>

CPT TEAM EMAIL (please use this email for all enquiries, meeting invitations and minutes)

CPTWestWiltshire@wiltshire.pnn.police.uk

Sector Inspector – Inspector Andy Fee – andy.fee@wiltshire.pnn.police.uk

Sector Deputy – Sergeant James Williams – james.williams@wiltshire.pnn.police.uk

Community Coordinator – PC Lee Pelling – lee.pelling@wiltshire.pnn.police.uk

Local Officer (Rural) – PCSO Debbie Robbins – debbie.robbs@wiltshire.pnn.police.uk

Local Officer (Rural) – PCSO Candy Jackson – candida.jackson@wiltshire.pnn.police.uk

Local Officer (Town) – PCSO Mary Moore – Marya.Moore@wiltshire.pnn.police.uk

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Warminster Area Board 24th October



Chimney safety

A clean chimney can help prevent fires and structural damage to your property. Regular cleaning of your chimney or flue will eliminate the build-up of soot and clear obstructions such as bird or animal nests, leaves and debris.

It is not enough to use a vacuum cleaner and you should make sure that your chimney or flue is inspected regularly.

Chimneys should be swept:

- At least once a year when using smokeless fuels
- At least once a year when using bituminous coal
- Every three months when burning wood
- Once a year when using oil
- Once a year when using gas

The following safety advice should always be followed when lighting an open fire or woodburning stove:

- Don't use flammable liquids such as petrol or paraffin to light your fire.
- Don't burn excessive amounts of paper or rubbish.
- Don't overload the fire with fuel.

When the fire is alight, check the loft space occasionally to make sure there is no smoke leaking from cracks, defective brickwork or mortar joints

Further information

Guild of Master Chimney Sweeps www.guildofmasterchimneysweeps.co.uk

National Association of Chimney Sweeps – www.nacs.org.uk



Getting Ready for winter



Keeping warm in the winter means using portable heaters, electric blankets or wheatbags – but all of these carry a fire risk.

Portable heaters

- Keep heaters at least one metre (3ft) away from curtains and furniture.
- Never use portable heaters for drying clothes.
- Always unplug portable heaters before going to bed or leaving the property.
- Only use gas and paraffin heaters in well ventilated areas.

Open fires

- Keep chimneys and flues clean and well maintained, ensuring that they are swept at least once a year.
- Make sure you always use a fireguard to protect against sparks and hot embers.
- Don't hang laundry too close to the fire in case of sparks.
- Ensure that the fire is fully out before you go to bed or leave the property.

Gas fires

- A Gas Safe registered engineer should carry out installation and maintenance.
- Ventilation is essential – vents should never be blocked or obstructed.
- Do not turn any electrical switches on or off if you can smell gas.
- If you can smell gas, get out of the property and call 999.

Electric blankets

- When buying an electric blanket, go to a reputable retailer and make sure the product meets the current UK and European safety standards – for example, BEAB Approved.
- Always read the manufacturer's instructions before use.

- Never use a hot water bottle in the same bed as an electric blanket, even if the blanket is switched off.
- Unplug blankets before you get into bed unless they have a thermostat control for safe all-night use.
- When storing an electric blanket, don't fold it as this may damage the internal wiring. Store flat or rolled up.
- Examine the blanket regularly for signs of wear and tear – for example, worn or frayed fabric, scorch marks, wires poking through the material, any damage to the flex. If you find an issue, get the blanket replaced.
- Get your blanket tested by a qualified electrician at least every three years and replace blankets every ten years.

Wheat bags



Wheat bags can provide warmth, relief and comfort when used properly but, as with any product involving heat, there is a danger of fire and a risk of injury if care is not taken.

Wheat bags available in shops usually contain buckwheat. Because the moisture content and volume of filling is known, the manufacturer can recommend safe heating times. If you follow the recommended heating time, the bag should not overheat, cause a fire or burn you.

Homemade wheat bags can pose a greater fire and injury risk, because the moisture content and volume is not known, and the proper heating time can't be recommended. The use of a type of wheat other than buckwheat may increase the risks of overheating, fires and burns.

Top tips

- If you want to use wheat bags, buy from a shop rather than making your own and make sure there are clear instructions.



- Ensure that the wheat bag conforms to British Standards and always follow the manufacturer's instructions with care.
- Make sure that the wheat bag is not heated for too long, or at too high a temperature, and never leave unattended during the heating process.
- Check that the microwave turntable is working properly and is not obstructed in any way. This will ensure that the bag is heated safely, without 'hot spots' being formed.
- Don't add oils to wheat bags as, over time, you will saturate the cover cloth and create an added fire risk.
- Continual heating and drying of the wheat bag may overheat it to ignition point. When heating it in a microwave, add a cup or bowl of water on the turntable to reduce this risk.
- Don't use wheat bags or heat packs as bed warmers – only use for direct application to the body.
- Don't use if the bag shows any signs of over-use, e.g. discolouration, smell of burning or charring.
- Leave bags to cool on a non-combustible surface, such as a draining board, and never reheat bags until they are completely cooled (which could be up to two hours).

Safe and Well Visits- Home safety

Natasha Viljoen is the Safe and Well Advisor that covers Mere and Tisbury and Martyn Jones is the Safe and Well Advisor that covers Wilton. Please contact, natasha.viljoen@dwfire.org.uk or martyn.jones@dwfire.org.uk to arrange for a talk to your group or an individual visit.

A Safe and Well visit is FREE and normally lasts about one hour covering topics such as:

- Using electricity safely
- Cooking safely
- Making an escape plan
- What to do if there is a fire
- Keeping children safe
- Good practice – night time routine and other points relevant to you
- Identifying and discussing any further support the occupier may need

If you have thatch property, are living alone, have a young family, are over 65 or a smoker please get in contact with us. We want to help make you safer in your own home. If you or someone you know has mobility or sight and hearing impairments, please suggest a Safe and Well visit.

Visit <https://www.dwfire.org.uk/safety/safe-and-well-visits/> to book one.



Your local station is recruiting

On-call (retained) firefighters are ordinary people doing extraordinary work – they are men and women who may have other jobs or responsibilities as well as their vital role with the Fire & Rescue Service.

On-call firefighters are part-time staff who make themselves available for emergency call-outs depending on their other commitments. They are usually contracted for between 48 and 120 hours per week, but this can vary. Between them, each fire station team will provide cover for weekdays, evenings, nights and weekends.

How many firefighters are on-call?

Some 60% of firefighters in Dorset and Wiltshire work on an on-call basis, making them hugely important to both the Service and the communities that they serve. Of our 50 stations, the majority are crewed only by on-call firefighters and on-call staff work alongside their wholetime colleagues at many of our other stations.

Who can be an on-call firefighter?

Our on-call staff come from all walks of life: they may be employed, self-employed, parents at home or students. Some work in building or allied trades, whilst others are shop assistants, farmers, typists, factory workers or managers.

What they all have in common is self-reliance, confidence, respect, enthusiasm, team spirit and a willingness to be ready for anything when they are alerted to an emergency.

On-call and wholetime firefighters are expected to meet the same entry standards and they receive the same training and development to enable them to work to common standards.

Who can apply?

You can find out more about the role and current vacancies through these pages, but key requirements for applicants are:

- You must be at least 18 years old when you join us (you can apply once you are 17½)
- You must be able to respond and attend the fire station within five minutes (this can vary slightly dependant on location)
- You must have a good standard of physical fitness
- You must have the right to work in the UK

If you are unsure if you can apply, please contact our HR team on 01722 691444 or email recruitment@dwfire.org.uk

Community Safety Plan DWFRS Community Safety Plan 2017-2021

Outlines our plans for the future. It explains the diverse services we provide and how we plan to improve and deliver them over the four-year period. The plan can be found on the DWFRS website <http://www.dwfire.org.uk/community-safety-plan/>

James Plumley

Station Manager, Warminster, Tisbury, Mere and Westbury

Dorset & Wiltshire Fire and Rescue Service

Telephone: 01722 691 743

Mob. 07825 927 829

Email: james.plumley@dwfire.org.uk

Web: www.dwfire.org.uk

Partner Update

Update from	Horningsham Parish Council
Date of Area Board Meeting	Thursday 1 st November 2018

Headlines/Key Issues

- Defibrillator now in place at the Village Hall

- Final Grant monies received from Longleat Charitable Trust. Play Area Tender now Advertised on the Government Procurement Website

- Remembrance Day project to find relatives of the fallen to attend the Remembrance Service is progressing.

- Date of the next meeting is the 6th December 2017 at Horningsham Village Hall. It will start at 7.30pm. All are welcome to attend.

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Partner Update

Update from	Maiden Bradley with Yarnfield Parish Council
Date of Area Board Meeting	Chapmanslade Village Hall 1 st November 2018

Headlines/Key Issues

- **Quality Gold Award**

Maiden Bradley Parish Council has recently received this award as part of the Local Council Award Scheme. This award recognises that we, as a council, meet the high standards set by the parish council sector, as assessed by our peers. It's very rewarding to be recognised for all the hard work that we do for our community.

The Local Council Award Scheme not only seeks to reward parish councils, but also works to provide councils with the tools to improve further. This scheme is delivered by the National Association of Local Councils with Wiltshire County, County Association of Local Councils.

Maiden Bradley is one of only 36 Councils in England and Wales to have achieved this level of award and only 3 are Parish Councils.

-
- Community Speed Watch Volunteers list growing, the Parish Council is awaiting the Metro Count results to move forward.

-
- New Councillor Alexandra De Renzy Channer to be Co-opted at the November meeting.

-
- Tuesday 13th November 2018 is the date of the next ordinary Parish Council meeting. The Parish Council Meeting will start at 7.00pm. All are welcome to attend.

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Area Board Update

October 2018

Mental Health Priority Survey

We've been asking local people what they think are the key issues in mental health that we should be focussing on in our work.

We've been out across Wiltshire since the survey was launched at the end of August and have already collected more than 100 responses from events including the Emergency Services Show, Wiltshire College Freshers Fairs, Older Persons Day at Five Rivers Leisure Centre and the Rowdey Cow Fun Day.

Here are some of the comments we've received so far and we'll be continuing to gather feedback throughout October.

Take part in the survey:
www.surveymonkey.co.uk/r/HealthwatchWiltshire-MentalHealthPriorities

Open access to mental health services is important as catching the problem early is beneficial

Someone in crisis needs instant support

Access to Child and Adolescent Mental Health Services is very difficult as is the transition to adult services

At Five Rivers, meeting the Mayor of Salisbury



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The **vision** is a community where older people live well as healthy, active participants - valued and respected for the role they play. The **purpose** of the role is to work with service providers to continuously evolve their services in support of the vision. The **strategy** is to review existing services identifying gaps and opportunities in partnership with existing support agencies such as Age UK. The goals for 2018 are:

1. Create database of known services.
2. Talk to participants and providers about opportunities to broaden the appeal, improve the offering and identify any gaps.
3. Work with existing support agencies and service providers to establish action plans for development.

Talking to participants and providers

I attended the **Health, Wellbeing and Social Care Forum**, chaired by Ann Merrills. It is a lively group with a wide range of attendees, including at this one, representatives from Bath RUH who talked about the site's ongoing development. This sparked a discussion about transport, a recurring theme in older people's concerns.

I attended a meeting of the **Warminster and District Stroke Association**: a charity that has been running for 15 years. I was struck by the enthusiasm of the volunteers operating it - their desire to provide a service that enhances the life of the members is palpable.

While the organisers were happy with the group's success, when pressed about how things could be improved the answer was not unexpected:

- Keeping the group in the forefront of doctor's minds when prescribing non-medical interventions to patients.
- Funds to provide their service. While the members pay annual subscriptions and weekly attendance fees, the costs of things such as room hire and suitable transport for outings puts pressure on budgets.

I attended a community day organised by **National Citizen Service (NCS)**. It had few attendees and some of the activities were a little clichéd... but this didn't dampen the obvious enthusiasm of the group.

I enjoyed coffee and cake at the **Codford Community Café**. This has two discreet client sets - early morning Mum's on the school run and later older people. A simple, but effective idea set up by the local community. Feedback here was no different from other groups - raising awareness and dealing with costs.

Database management

I have updated the **activities database**. No significant changes, mostly new contact details.

Talking to support agencies and other service providers

I met with Louise Clapton, Community Partnership Coordinator for Dorothy House (DH). Louise outlined the new DH strategic plan which is focused on 'enabling communities' and includes goals common to those of the H&W Management Group, such as reducing isolation. She has invited the group to a tour of the DH Hospice along with a more in-depth look at the strategy so that we may identify opportunities for collaboration. The Chief Executive, John Davies will be visiting Warminster on 22 October as part of his promotional tour of the area covered by DH.

Observations

1. Visiting existing groups is enjoyable but we need to get to the people who don't, won't or can't engage in activities that could make a real difference to their longer term health and wellbeing.
2. We need a more coordinated approach to working with existing service providers. A first step towards this is engaging with a broader range of providers at the H&W Management Group.
3. Cross-generational activities like the NCS event need to be promoted and encouraged. The Stroke Association, for example, works with local schools so some research on other activities is required.

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Report to	Warminster Area Board
Date of Meeting	1 November 2018
Title of Report	Community Area Grant funding

Purpose of the report:

To consider the applications for funding listed below

Applicant	Amount requested
Applicant: Cross Keys Corsley Project Title: New orchard in Corsley View full application	£992.00
Applicant: Run in the Park - Warminster Project Title: Warminster Run in the Park View full application	£500.00
Applicant: Chapmanslade Parish Council Project Title: Chapmanslade Parish Council Speed Indicator Device SID View full application	£1892.50
Applicant: Heytesbury Football Club Project Title: Portable Flood lights View full application	£1050.00

1. Background

Area Boards have authority to approve Area Grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance](#)

[The funding criteria and application forms](#) are available on the council's website.

2. Main Considerations

2.1. Councillors will need to be satisfied that funding awarded in the 2015/2016 year is made to projects that can realistically proceed within a year of it being awarded.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors will need to be satisfied that the applications meet the Community Area Board grants criteria.

3. Environmental & Community Implications

Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision had been made to cover this expenditure. £25,575 remaining in the community area grants budget. There are 4 applications totalling £4,434.50. If agreed, there will be £21,140.50 remaining in the community area grants budget.

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implications

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

9. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
3046	Cross Keys Corsley	New orchard in Corsley	£992.00
Project Description: Introduction of new orchard into Corsley at old School Playing Field. Field is leased by Parish Council and has been left unused since school shut down. This project will repurpose field and provide environmental benefits as well as produce for villagers to use. Range of heritage native fruits and nuts will be introduced including Corsley Pippin. Planting will be in line with advice from Bratton Community Orchard and national collection in Brogdale who are propagation Corsley Pippin for us. Other trees are being donated by community. Planting will be done by volunteers who will also look after trees.			

Input from Community Engagement Manager: This application meets the grants criteria. If the project is funded, this would be capital expenditure. The orchard will be used by the whole community.

Proposal

That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
3081	Run in the Park - Warminster	Warminster Run in the Park	£500.00

Project Description:

A 2 weekly free running event organised by Fit 2 Perform and Warminster Town Council for all ages and abilities for people living in Warminster and the surrounding community

Input from Community Engagement Manager:

The application meets the grants criteria and if funded, the expenditure would be capital. Match funding is not required if under £1k. The equipment would be held at the Town Council. Fit 2 Perform provide volunteers for the fortnightly event which is free for attendees. The grant would also fit within the health and wellbeing priorities.

Proposal

That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
3064	Chapmanslade Parish Council	Chapmanslade Parish Council Speed Indicator Device SID	£1892.50

Project Description:

To procure a re-mountable SID to be used at two locations within the 30mph limit zone in the area either side of the village school on the A3098 which passes directly through the heart of the village. The device will be managed and insured by the Parish Council and will augment an existing CSW team that shares its camera with Dilton Marsh and thus can only provide speed watch for a limited period every month.

Input from Community Engagement Manager: The application meets the grants criteria and the expenditure would be capital. Match funding is in place for 50% of the grant.

Proposal

That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
3082	Heytesbury Football Club	Portable Flood lights	£1050.00

Project Description:

Heytesbury Football club wish to purchase Portable flood light to allow the players

to train on their football pitch during the evenings throughout the season. This will aid fitness and improve their skills. It will also give an extra opportunity for the players to meet and socialise which will help with team spirit.

Input from Community Engagement Manager:

The application meets the grants criteria and if funded, the expenditure would be capital. Over 50% match funding is being sought and some of this is already in place. The club is aiming to increase the number of players from the community.

Proposal

That the Area Board determines the application.

No unpublished documents have been relied upon in the preparation of this report

Report Author:

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Community Engagement Manager

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